

DATE: January 3, 2005

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313



THRU: Aurora Wells  
Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JANUARY 11, 2005**.

Item should read as follows:

Approve Change Order No. Seven (Construction Change) to Samcorp General Contractors for Contract No. 2004-045, New Marty Robbins Recreation Center and Pool Enclosure project for an increased amount of \$68,049.94. Change Order also adds twenty-one (21) days to the contract time. The purpose of this change order is to install sod on the four existing baseball fields, per Parks and Recreation Department request.

Contact person: Barbara Crumley, Administrative Analyst at 541-4113.

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AGENDA FOR: **JANUARY 11, 2005**

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**CITY OF EL PASO, TEXAS  
REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** Purchasing  
**AGENDA DATE:** November 9, 2004  
**CONTACT PERSON/PHONE:** Byron Johnson, Director of Purchasing (X4313)  
**DISTRICT(S) AFFECTED:** 6  
**PROJECT NAME/SOLICITATION NO.** New Marty Robbins Recreation Center and Pool Enclosure, 2004-045

**SUBJECT:**

Approve Change Order No. 7 to increase contract price by \$68,049.94 and add 21 days to contract time. Purpose of Change Order is to install sod on the four existing baseball fields, per Parks and Recreation Department request.

**BACKGROUND / DISCUSSION:**

Change Order and other documentation are attached as back up to the agenda item.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Funding is available in 31130550-60031-PPW0046028YR2-508027 (2000 Quality of Life Bonds). No budget transfer is necessary at this time.

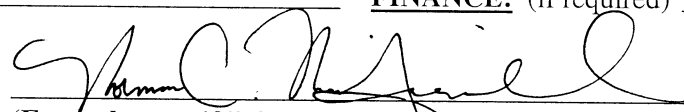
**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_


**DEPARTMENT HEAD:** \_\_\_\_\_

  
(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:** \_\_\_\_\_

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

DATE: January 3, 2005  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.   
Director of Purchasing x 4313  
THRU: AURORA WELLS  
Interim Bid Clerk ext. 4038

Please place the following item on the **CONSENT REGULAR** agenda for the Council Meeting of January 11, 2005.

Item should read as follows:

Approve Change Order No. Seven (Construction Change) to Samcorp General Contractors for Contract No. 2004-045, New Marty Robbins Recreation Center and Pool Enclosure project for an increased amount of \$68,049.94. Change Order also adds twenty-one (21) days to the contract time. The purpose of this change order is to install sod on the four existing baseball fields, per Parks and Recreation Department request.

Contact person: Byron E. Johnson C.P.M., Director of Purchasing (915) 541-4313.

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AGENDA FOR: **January 11, 2005**  
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**CITY OF EL PASO PURCHASING DEPARTMENT  
CONTRACT CHANGE ORDER**

DATE: 12/15/2004

CHANGE ORDER NO.: 7

PROJECT: NEW MARTY ROBBINS RECREATION CENTER AND  
POOL ENCLOSURE

☐ SCOPE CHANGE ☒ CONSTRUCTION CHANGE

CONTRACT NO: 2004-045

TO (Contractor): SAMCORP GENERAL CONTRACTORS

DEPT. ID#: 31130550  
PROJ/GRANT/USER: PPW0046028YR2  
FUND: 60031  
ACCOUNT: 508027  
PO NO.: 2004006075

You are directed to make the following changes to this Contract:

Install sod on the four existing baseball fields. Requested by Parks & Recreation Dept.

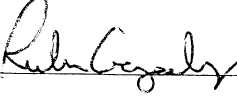
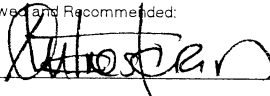

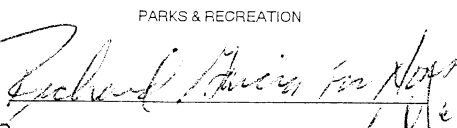
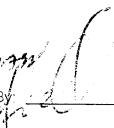
CHANGE ORDER AMOUNT : 68,049.94

Original Contract Sum	3,810,000.00
Net Change by previous Change Orders	26,013.12
Contract Sum prior to this Change Order	3,836,013.12
Contract Sum will be (increased)	By this Change Order 68,049.94
New Contract Sum, including this Change Order	3,904,063.06
Total Net Value of Change Orders To Date	94,063.06

Contract Time will be (increased) BY ( 21 ) DAYS\*

\* Subject to the terms of the Contract, GENERAL CONDITIONS, SECTION 2.5

Net Change Order Percentage (Not to exceed 25%) 2.47%

CONTRACTOR	PROGRAM MANAGER	CITY OF EL PASO
SAMCORP GENERAL	PERSPECTIVA 3/DI	
By:  Ruben Gonzalez Type or Print Name 12/22/04 Date	Reviewed and Recommended: By:  ANDRES TARIN Type or Print Name 12/22/04 Date	CITY COUNCIL ACTION REQUIRED:  [ ] No [X] Yes  Date Approved
ARCHITECT / ENGINEER	COEP USER DEPARTMENT	
ARCHITECTURE By:  FEDERICO PEREZ Type or Print Name 12/22/04 Date	PARKS & RECREATION By:  Rick Conner Type or Print Name 09 DEC 04 Date	By:  Rick Conner City Engineer Date

# REQUEST FOR CHANGE ORDER

**TO:** City of El Paso, Purchasing, Contract Compliance  
**FROM:** Andres Tarin, Project Manager  
**FIRM:** Perspectiva + 3D/International  
Phone No. 225-3442  
**DATE:** December 10, 2004  
**RE:** Project: Marty Robbins Recreation Center and Pool Improvements  
Bid No: 2004-045

**Change Order No: 7, Item 1: Provide and install sod at the four existing baseball fields.**

*Please Indicate Type:* Construction X Scope\_\_\_  
**Change in Contract Time:** 21 Days  
**Change Order Amount:** \$ 68,049.94

*Please Indicate Action to PO:* Increase X Decrease n/a

**Justification:** Parks Department requested that sod be installed on the four existing baseball fields. If rye grass is planted it will not be ready for the winter tournaments and revenues will be lost. It is too late in the year for rye grass to reach a good stand. Sod will give the fields a better quality for sporting events and would be easier to maintain.

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**Attachments:** Problem/Solution Rationalization  
Contractor's Cost Proposal

# Marty Robbins Recreation Center and Pool Improvements.(Bid No.-2004-045)

Problem/Solution Rationalization:

**Change Order No: 7, Item 1:** Provide and install sod at the four existing baseball fields.

## **Problem**

It is too late in the year to plant the specified rye grass. Parks Department requested that sod be installed at the four existing baseball fields. If rye grass is planted it will not be ready for the winter tournaments and revenues will be lost. It is too late in the year for rye grass to reach a good stand.

## **Solution**

Plant sod so that it will grow in the winter.

## Juan Contreras

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**From:** Juan Contreras  
**Sent:** Monday, December 06, 2004 5:07 PM  
**To:** Merrifield, Norman C  
**Cc:** Tovar, Denise; Deborah Hamlyn (hamlyndg@elpasotexas.gov); Andy Tarin  
**Subject:** Marty Robbins Sod Change Order

Norman,

The cost for installing sod at the Marty Robbins baseball playing fields is \$68,050.

As we discussed, this will need to go before City Council for approval. The Parks will need to justify the expense. In order for us to proceed in issuing a Change Order for this work we will need your approval. Please return this to me as soon as possible so that I may proceed with issuance of the Change Order.

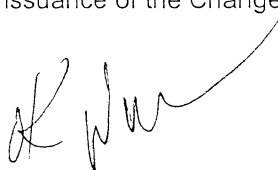
Sincerely;

**Juan Contreras**

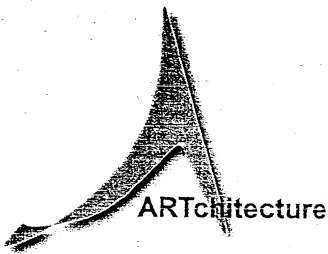
QOL Program Manager

**Perspectiva + 3D/I ( P+3 )**

Tel (915) 225-3445 : Cel (915) 526-8735 : Fax (915) 225-3457



12/6/2004



Architecture • Planning • Interior Design  
November 30, 2004

Mr. Andy Tarin, Program Manager  
**Perspectiva3/DI**  
7380 Remcon, Ste. A  
El Paso, TX 79912

RE: **New Marty Robbins Recreation Center and Pool Improvements**  
**Bid No. 2004-045**  
**Proposal Request No. 21**

Dear Mr. Tarin:

This letter is regarding the above-mentioned RFP, with our recommendation for approval.

Proposal Request No. 21

Parks Department requested that sod be installed on the four existing baseball fields. The Department will get a better quality field for sporting events and would be easier to maintain, thus making this request justifiable. This RFP includes deleting the installation of seeding from the project with a credit to the owner.

Amount –	\$ 66,161.17
Contractors direct costs	\$ 1,888.77
TOTAL RFP NO. 21	\$ 68,049.94

ARTchitecture recommends that RFP 21 be approved along with a twenty-one (21) day extension in time. This part of the work cannot be done until after the irrigation system is in place.

Mr. Tarin, please review the enclosed documentation and transmit to City Engineering for approval. If you have any questions or require additional information please do not hesitate to contact us.

Respectfully Submitted,

ARTchitecture

Fred Perez, AIA  
Principal Architect





The Sambrano Corporation  
General Contractors  
Construction Managers  
Design/Builders

November 24, 2004

Mr. Fred Perez, AIA  
ARTchitecture  
2617 Montana Ave.  
El Paso, Texas 79903

Re: **Marty Robbins Recreation Center & Pool Enclosure**  
**Bid No. 2004-045**  
**Parks & Recreation Department**  
**Proposal Request # 21**

Dear Mr. Perez:

We hereby submit the Proposal Request #21 for an addition to the contract amount of \$68,049.94 and a time extension of 21 calendar days.

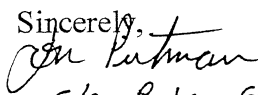
Proposal Request #21 is for providing sod, as specified, at four existing baseball fields as per Proposal Request Number: 0021. The fields are approximately 198,000 SF in total size. We exclude anything not specifically mentioned.

Since the landscaping subcontractor has requested 21 calendar days to perform this work, we are requesting a 21-day time extension, for this work, from the time that we are given an executed change order for this additional work.

Attached is the Proposal Request summary along with the subcontractors quote for your reference.

Please call me at 269-0695 if you have any questions.

Sincerely,

  
c/o Ruben Gonzalez

Ruben Gonzalez  
Vice President - Project Management

cc: Andy Tarin, P+3  
File #193-0075-#21

Corporate Offices:  
1201 N. Mesa Street, Suite 1  
El Paso, Texas 79902  
TEL. (915) 534-9181  
FAX: (915) 534-9184

In Central Texas:  
404 E. Ramsey Road, Suite 100  
San Antonio, Texas 78216  
TEL. (210) 308-9685  
FAX: (210) 308-0795

In South Texas:  
1300 N. 10th, Suite 210  
McAllen, Texas 78501  
TEL. (956) 668-9872  
FAX: (956) 668-9873

**PROPOSAL REQUEST (P.R.) SUMMARY**

DATE: November 24, 2004  
P.R. NO: 21

PROJECT: MARTY ROBBINS REC CN  
PROJECT NO: 197

REFERENCE: Proposal Request Number: 021 dated 11-17-04  
Provide sod, as specified, at four existing baseball fields, the fields are approximately 198,000 SF in total size.  
Refer to original set of construction documents and include sheets L-1, L-2, and A-000.

**SAMCORP DIRECT COSTS**

Temp. Jons	(	\$8.20	per day X	21 days)	172.20
Mobile Office	(	\$12.07	per day X	21 days)	253.47
Auto Fuel	(	\$18.17	per day X	21 days)	381.57
Rental Fence	(	\$11.67	per day X	21 days)	245.07
Drinking Water	(	\$2.17	per day X	21 days)	45.57
Phone Service	(	\$3.33	per day X	21 days)	69.93
Cellular Phones	(	\$5.00	per day X	21 days)	105.00
Copy Machine	(	\$2.73	per day X	21 days)	57.33
Rubbish Removal	(	\$14.87	per day X	21 days)	312.27
SUBTOTAL					1,642.41
OVERHEAD & PROFIT	15%				246.36

**TOTAL SAMCORP DIRECT COSTS**

1,888.77

**SUBCONTRACTOR COSTS**

1	Martinez Irr. - Delete seeding (four baseball fields).	-11,903.65
2	Martinez Irr. - Provide sod (four baseball fields).	69,435.10
3		
4		
5		
6		
7		
8		
9		
10		
SUBTOTAL		57,531.45
OVERHEAD & PROFIT	15.00%	8,629.72

**TOTAL SUBCONTRACTOR COSTS**

66,161.17

**TOTAL DIRECT COSTS**

68,049.94

**BONDS & INSURANCES**

BOND	0.00%	0.00
BUILDER'S RISK INSURANCE	0.00%	0.00
GENERAL LIABILITY INSURANCE	0.00%	0.00
TAX	0.00%	0.00

**TOTAL BONDS, INSURANCE & TAX COSTS**

0.00

0.00

**TOTAL WITHOUT TAXES**

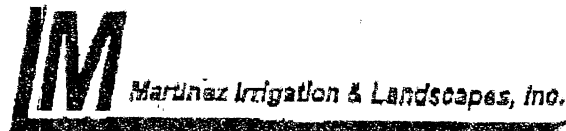
68,049.94

**PROPOSED CHANGE TOTAL**

68,049.94

CALENDAR DAYS TIME EXTENSION REQUIRED

21



ITEMIZED BREAKDOWN

PROJECT: Marty Robbins Recreation Center & Pool Improvements DATE: 11/15/04

ITEM DESCRIPTION	COMPANY	QTY	UNIT	MAT/EQUIP	LABOR	TOTAL
Sodding of 4-Basball Field	MT					
1. Santa Ana Sod Material / 1.124 per sq ft		1983	sq ft	33,725.62		33,725.62
2. Delivery of Sod Material / 0.28134		1983	sq ft	5,837.98		5,837.98
3. Sod Installation labor / 1450 per hr		95	hrs		13,876.50	13,876.50
4. Payroll Taxes & Insurance					6,938.25	6,938.25
SUB TOTAL				33,725.62 / 5,837.98	20,147.50	60,378.35

Note: Additional time required 21 days.

MATERIALS : 16,032.83  
LABOR : 3,018.97  
SALES TAX : —  
TOTAL : 69,435.10

11/16/2004 TUE 10:24 FAX

11/15/2004 05:57 9155856772

004/007

PAGE 04



Martinez Irrigation & Landscapes, Inc.

ITEMIZED BREAKDOWN

PROJECT: Marty Robbins Recreation Center  
and Pool Improvements DATE: 11/3/04

ITEM DESCRIPTION	COMPANY	QTY	UNIT	MAT/EQUIP	LABOR	TOTAL
Vegete Seeding 4-Baseball fields	MT					
1. Bermuda Seed		1000	413	2,500.00		2,500.00
2. Starter Fertilizer		1000	413	400.00		400.00
3. Equipment		1	Unit	1,689.00		1,689.00
4. Seeding Labor 1/4 acre Hr		215	Hrs		3,842.00	3,842.00
5. Payroll tax and Insurance					1,921.00	1,921.00
SUB TOTAL				2,900.00 1,689.00	5,763.00	10,351.00

MATERIAL : 1,035.10

PERMIT : 517.55

SALES TAX : -0-

TOTAL : 11,903.65

7724 TOLTEC

EL PASO, TX 79912

(915) 584-4365

FAX 585-8772

# Contract Administration

## G709 Work Changes Proposal Request

Distribution List:

Owner	X
Architect	
Consultant	
Contractor	X
Field	
Other	

PROJECT (Name and address):

New Marty Robbins Recreation Center and Pool  
Improvements  
11620 Vista Del Sol Dr.  
El Paso, TX 79936

PROPOSAL REQUEST NUMBER: 021

DATE OF ISSUANCE: 11-17-04

OWNER (Name and address):

The City of El Paso  
Two Civic Center Plaza  
El Paso, TX 79901

CONTRACT FOR: New Construction

CONTRACT DATE: February 3, 2004

FROM ARCHITECT (*Name and address*):

ARTchitecture  
2617 Montana Ave.  
El Paso, TX 79903

ARCHITECT'S PROJECT NUMBER: 02-200

TO CONTRACTOR (Name and address):

Samcorp General Contractors  
1201 N. Mesa St., Ste. 1  
El Paso, TX 79902

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within **Seven ( 7 )** days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

**DESCRIPTION** (Insert a written description of the Work):

Provide sod, as specified, at four existing baseball fields, the fields are approximately 198,000 SF in total size.

**ATTACHMENTS** (List attached documents that support description):

Refer to original set of construction documents and include sheets L-1, L-2 and A-000..

REQUESTED BY THE ARCHITECT:

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expiration as noted below. User Document: martyrobbins rfp021 111704.aia -- 11/17/2004. AIA License Number 1014941, which expires on 12/31/2004.

Electronic Format G709 - 2001

(Signature)

(Printed name and title)

CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.